

Nevada Workers' Compensation Reporting Requirements

Reporting requirements in Nevada can be confusing with multiple state agencies having regulatory authority over the workers' compensation system. The tables below identify "Who? What? Where? When? and How?" of the most common reports required of insurers and TPAS.

Department of Business & Industry (B&I)

Division of Industrial Relations/Workers' Compensation Section (WCS)

wcsra@dir.nv.gov - (702) 486-9080 https://dir.nv.gov/WCS/Insurer-TPA_Reporting/

Purpose	Report/Form Title	Frequency/Method	Who Reports?
Update Contacts/TPA Relationships: NRS 616A.475(1) NRS 616B.006	Insurer Information Form	Annually upon request & within 30 days of changes/ CARDS Portal	All Insurers (Active and Decertified)
Update Contacts: NAC 616A.410	TPA Information Form	Annually upon request & within 30 days of changes/ CARDS Portal	All Third-Party Administrators (TPAs)
D-38/Claims Reporting: NRS 616B.018	D-38 Claims Indexing	Within 30 days of acceptance or denial of reportable claim and within 30 days of reporting triggers/ CARDS Portal or FTP (paper forms not accepted)	All Insurers (Active and Decertified)
Occupational Disease Claims: NRS 617.357	OD-8 Form – Occupational Disease Claim Report	Within 30 days of acceptance or denial of reportable claim & within 30 days of reporting triggers/ Email	All Insurers (Active and Decertified)
Occupational Disease Claims: NRS 617.357	Occupational Disease Claim – Statement of Inactivity	Annually within 5 business days of end of calendar year/ Email	All Insurers (Active) that had no reportable claims in the prior calendar year.
Claims Reporting Data Call: NRS 616B.006 NRS 616B.009	Fiscal Year (FY) Claims Activity Report	Annually upon request for fiscal year (7/1 - 6/30)/ CARDS Portal	All Insurers (Active and Decertified)
	FY Statement of Inactivity	Annually upon request for fiscal year (7/1 – 6/30)/ CARDS Portal	All Insurers (Active) that had no claims activity during the prior fiscal year.
Proof of Coverage: NRS 616B.461 NAC 616B.100-148	Policy Data (WCPOLS)	Within 15 days of issuance of new policy, cancellation, nonrenewal, reinstatement or other policy transactions/ Electronically to NCCI	Private Insurers actively writing Nevada workers' comp policies
Assessments: NRS 232.680 NAC 616B.680-740	Claims Expenditures and Premium Data	Biannually/ CARDS Portal	All Insurers (Active and Decertified)

Department of Business & Industry (B&I)

Division of Insurance Self-Insured

Workers' Compensation

siemail@doi.nv.gov / tpamail@doi.nv.gov - (775) 687-0700/Toll Free (888) 872-3234

<http://doi.nv.gov/Self-Insured/>

Purpose	Report/Form Title	Frequency/Method	Who Reports?
Annual Claims Reporting: NAC 616B.460 NAC 616B.564	Annual Claims Information Report	Annually by 9/30 - Form/Email	Self-Insured Employers
	Certification of Claims Administration	Annually by 9/30 – to be included with the Annual Claims Information Report/Email	TPAs and Self-Insured Employers self-administering claims
Financial Statements: NRS 616B.336 NRS 616B.404	Audited Financials	Annually within 120 days after the end of the employer's fiscal year	Self-Insured Employers/ Associations of Self-Insured Employers
TPA Changes: NAC 616B.448(3) NAC 616B.558 (3)	Change in Claims Administrator	Notification prior to effective date of change	Self-Insured Employers/ Associations of Self-Insured Employers
Insolvency Assessment: NRS 616B.309 NAC 616B.478 NRS 616B.443 NAC 616B.576	Insolvency Assessment	Annually by 9/30	Self-Insured Employers/Associations of Self-Insured Employers
Excess Insurance: NRS 616B.300(5) NAC 616B.424(4) NRS 616B.353(1)	Evidence of Excess Insurance	Before expiration of current policy	Self-Insured Employers/ Associations of Self-Insured Employers
	Complete copy of policy of excess insurance	Within 60 days of effective date of policy	Self-Insured Employers
Annuity Reporting: NAC 616B.471 NAC 616B.572	List of Annuities Purchased	Annually by 9/30	Self-Insured Employers/ Associations of Self-Insured Employers
	Copy of Agreements	Within 10 days within agreement effective date	Private Carrier (seller of annuity)

Department of Taxation Insurance Tax Examiner

premiumtax@tax.state.nv.us - (775) 684-2130/Toll Free Call Center (866) 962-3707

<https://tax.nv.gov/tax-types/insurance-premium-tax/>

<https://tax.nv.gov/faqs/insurance-premium-tax-faqs/>

Purpose	Report Title	Frequency/Method	Who Reports?
Premium Tax: Industrial Insurance (Workers' Compensation)	Quarterly Industrial Insurance Return	Quarterly/Email or USPS	Private Insurers writing workers' compensation insurance in Nevada that reported \$2000 or more premium tax for all lines of insurance combined in the prior year are required to file quarterly.
	Annual Reconciliation Industrial Insurance Return	Annually/Email or USPS (Include copy of "Summary of Calculations for Insurer's Estimated Annual Assessment" from Dept of Business & Industry/Div of Industrial Relations)	All Private Insurers writing workers' compensation insurance in Nevada.